

NISD PURCHASING POLICY

<p>PURCHASING AUTHORITY CH(LOCAL)</p>	<p>The Board delegates to the Superintendent or designee the authority to determine the method of purchasing, in accordance with CH(LEGAL), and to make budgeted purchases. However, any purchase that costs or aggregates to a cost of \$25,000 or more shall require Board approval before a transaction may take place.</p>
<p>RESPONSIBILITY FOR DEBTS CH(LOCAL)</p>	<p>The Board shall assume responsibility for debts incurred in the name of the District so long as those debts are for purchases made in accordance with adopted Board policy and current administrative procedures. The Board shall not be responsible for debts incurred by persons or organizations not directly under Board control; persons making unauthorized purchases shall assume full responsibility for all such debts.</p>
<p>PURCHASE COMMITMENTS CH(LOCAL)</p>	<p>All purchase commitments shall be made by the Superintendent or designee on a properly drawn and issued purchase order, in accordance with administrative procedures.</p>
<p>SOLE SOURCE CH(LEGAL)</p>	<p>Compliance with Education Code 44.031 is not required for purchases that are available from only one source, including:</p> <ol style="list-style-type: none"> 1. An item for which competition is precluded because of a patent, copyright, secret process, or monopoly. 2. A film, manuscript, or book. 3. A utility service, including electricity, gas, or water. 4. A captive replacement part or component for equipment. <p>The sole source exception shall not apply to mainframe data processing equipment and peripheral attachments with a single-item purchase price in excess of \$15,000. <i>Education Code 44.031(j),(k)</i></p>