

COLLECTION DEVELOPMENT: WEEDING

Northside libraries should contain modern, up-to-date, attractive materials. Weeding should be a conscious, ongoing process. *The CREW Method: Expanded Guidelines for Collection Evaluation and Weeding for Small and Medium-Sized Public Libraries*, revised and updated by Belinda Boon, Texas State Library, 1995, of which each library has been provided a copy, is the recommended guide.

Occasionally Library Services will return an item unprocessed for which cataloging has been requested if it appears to be out of date, have no historical value, or in poor physical condition.

A weeding bibliography can be set up to run on a section of your collection, e.g. 500's, which will show copyright date and number of circulations. For further information, contact janicecayton@nisd.net.

QUESTION: WHAT DO I DO WITH WITHDRAWN MATERIALS?

ANSWER: Fill out a [Request for Pick-up of Withdrawn Library Books](#) form, pony it to Library Services and the textbook drivers will pick up your boxes of books within 3 days. **Keep boxes to a manageable size.**

Old globes can also be picked up. Old AV material (filmstrips, outdated other material) may simply be thrown away, or if preferable, the form will work for them too.