

Office Depot

Taking Care of Business

Quick INTERNET INSTRUCTIONS FOR CHECKING YOUR PRICE (this login is unable to place an order)

E-COMMERCE SUPPORT DESK 1-800-269-6888 HOURS: 6AM TO 8PM, MONDAY-FRIDAY

LOGIN NAME _____nisd pricer_____

PASSWORD _____supply_____

<http://bsd.officedepot.com/>

Quick Steps for Checking Your Net Price

1. Open up Internet Explorer and go to <http://bsd.officedepot.com/> add the web-site to your favorites. Enter your assigned Login Name and Password, then click the LOG IN button.
2. Locate the "SHOPPING TOOLS" box found on the upper-left side of your screen (blue toolbar). Enter the Office Depot 6-digit item number or a brief description of the item you want to check price on. Click the "GO" button. You will then see the manufacturer's list price and your district's net price after all discounts. Shipping is FREE. You will also see the quantity currently on hand at the Office Depot Warehouse.
3. NOTE; With this login you are not able to place an order. This login is for checking price and availability only.
4. "SEARCH BY BRAND" allows you to browse our on-line catalog of more than 15,000 items to choose from.

Things to Remember

- Customer Service Number: (800) 816-5222
- Technical Support Number: (800) 269-6888
- Gary Hoeffler (Account Rep): (210) 494-7313 x105